



**Division of Food Security, Natural Resources, the Environment & Sustainable
Development**

**Procurement Unit, Shirvan Administrative Complex,
Shirvan Road, Shirvan, Tobago
Tel. #639-2234/1966 Fax #635-1815**

29th May, 2025

AMENDMENT & EXTENSION NOTICE

Reference is made to the Invitation to Tender (ITT) for the Provision of Various Service Providers for a Three (3) Year Period Effective From 1st July 2025, DFSNRESD 2024/25-009.

Attached is a copy of the amended pages, all amendments are written in **RED**. The **New Closing Date** for the tender submission has been extended to **13th June 2025, at 1:30 P.M., NO late submission will be accepted** and will be opened on the same date at 1:40 P.M.

Please note that all components of the previously issued Tender Document are applicable and are to be observed for Submission.

Procurement Unit

Lot 3(A) - Security Service (Marketing)

Security Service Armed	Location	Name of Facility	Hours
1 Unarmed 1 Unarmed (baton) 1 Armed 1 Unarmed (baton)	Louis D'or Tobago	Louis D'or Processing Unit	Mon-Fri 6:45 – 4:15
1 Armed 1 Unarmed (baton)	Shaw Park Tobago	Abattoir	Mon-Fri 6:00 am – 4:00 pm
1 Armed 1 Unarmed (baton)	Scarborough Tobago	Market	Mon-Thurs 6 am – 6 pm Fri-Sat 5 am – 6 pm Sun 8 am – 1pm

Lot 3(B) - Security Services (Forestry)

1 Unarmed guard 2 Unarmed guard	Scarborough Tobago	Botanic Station	12:00 pm – 6:00 am Daily
2 Unarmed guard 2 Unarmed guard	Bloody Bay Tobago	Bloody Bay Rest Stop	6:00 am – 6:00 pm 6:00 pm – 6:00 am

GENERAL LISTING OF SCOPE OF WORKS

- To prevent unauthorized equipment and material from being brought into the area.
- To protect personnel, property and information within a given area (to be determined prior to commencement of the service).
- To record incidents and reports in the various security logs and registers.
- To monitor the building environs and identify any potential problems at the facility.
- To ensure safety of keys under Security's control.
- To maintain in proper order the key register (movement of keys etc.).
- To ensure that keys are not given/handed out to persons who are not authorized to collect same.
- To take responsibility for evacuation of facility's population to a safe predetermined point in the event of any emergency such as bomb scare, fire and other natural disasters, etc.
- To establish and maintain close liaison with the Police Department, Fire Services Department, Red Cross, etc.

Lot 8 - Security Services Fisheries

Security Services Unarmed	Service	Name of Facility	Location	Hours
2 Unarmed (baton) for each facility 2 Unarmed (baton) per shift for each facility		Charlottesville fish Facility	Charlottesville	6.00am-6.00pm 6 p.m. to 6 a.m.
		Roxborough Fish Facility	Roxborough Tobago	6.00am-6.00pm 6 p.m. to 6 a.m.
		Barbados Bay Fish Facility	Studley Park Tobago	6.00am-6.00pm 6 p.m. to 6 a.m.
		DeLaFord Fish Facility	DeLaFord Bay Road, DeLaFord Tobago	6.00am-6.00pm 6 p.m. to 6 a.m.
		Scarborough Fish Facility	Scarborough Tobago	6.00am-6.00pm 6 p.m. to 6 a.m.
		Belle Garden Fish Facility	Belle Garden Tobago	6.00am-6.00pm 6 p.m. to 6 a.m.
		Castara Fish Facility (New Facility)	Castara Tobago	6.00am-6.00pm 6 p.m. to 6 a.m.

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- To monitor the building environs and identify any potential problems at the facility.
- To ensure safety of keys under Security's control.
- To maintain in proper order the key register (movement of keys etc.).
- To ensure that keys are not given/handed out to persons who are not authorized to collect same.
- To take responsibility for evacuation of facility's population

to a safe predetermined point in the event of any emergency such as bomb scare, fire and other natural disasters, etc.

Lot 9 - Security Service Fish Facility

Security Services Unarmed	Service	Name of Facility	Location	Hours
2 Unarmed (baton) for each facility 2 Unarmed (baton) per shift for each facility		Lambeau Fish Facility	Lambeau Tobago	6.00am-6.00pm 6 p.m. to 6 a.m.
		Pigeon Point Fish Facility	Pigeon Point Tobago	6.00am-6.00pm 6 p.m. to 6 a.m.
		Mt Irvine Fish Facility	Mt Irvine Tobago	6.00am-6.00pm 6 p.m. to 6 a.m.
		Buccoo Fish Facility	Buccoo Tobago	6.00am-6.00pm 6 p.m. to 6 a.m.
		Courland Bay Fish Facility	Courland Tobago	6.00am-6.00pm 6 p.m. to 6 a.m.

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- To ensure safety of keys under Security's control.
- To maintain in proper order the key register (movement of keys etc.).
- To ensure that keys are not given/handed out to persons who are not authorized to collect same.
- To take responsibility for evacuation of facility's population to a safe predetermined point in the event of any emergency such as bomb scare, fire and other natural disasters, etc.
- To establish and maintain close liaison with the Police Department, Fire Services Department, Red Cross, etc.
- That the security officers are alert at all times.

