



DIVISION OF SETTLEMENTS, PUBLIC UTILITIES AND RURAL DEVELOPMENT
D COLOSSEUM BUILDING 2, CORNER BYPASS AND MILFORD ROAD
CROWN POINT, TOBAGO
Tel:639-3559
Website: www.tha.gov.tt

REQUEST FOR TENDER

1. The Division of Settlements, Public Utilities and Rural Development (DSPURD) invites suitably qualified firms to submit Bids for the following:

No.	RFT Title and Reference #	RFT Issue Date	Pre-Bid Meeting Date & Time	Submissions Deadline Date & Time
1.	Road Construction Survey, Road Infrastructure and Sewerage Connection Works at Milford Court Housing Development – RFP# 0013 - 2022/2023	September 20, 2023	September 29, 2023 – 10:00 am (AST) <u>MANDATORY</u>	October 13, 2023 – 2:00 pm (AST)

2. The Request for Proposal (RFP) is open to suitably qualified and experienced providers pre-qualified on the Procurement Depository from Trinidad and Tobago only.
3. Interested Contractors are required to send an email request to dspurd@tha.gov.tt in order to be issued the Request for Proposal (RFP) Documents. An electronic copy of the complete set of RFP documents will be provided via email from dspurd@tha.gov.tt The request should contain the following information:
- i. the Contractor’s business name, address, telephone number and email; and
 - ii. the name, designation, email address and direct contact number of the contractor’s designated representative for the purpose of the RFP.
4. Contractors’ representatives are encouraged to attend a virtual pre-submission meeting, on the date and time indicated in the table above. An electronic meeting invitation will be issued to all Contractors requesting the RFP documents.
5. The contract will be awarded in accordance with the pre-defined evaluation methodology outlined in the RFP documents. The services to be provided will be governed by the terms and conditions outlined in the draft contract include in the RFP Document.
6. Bids must be completed and submitted in accordance with the instructions outlined in the RFP documents, and must be accompanied by the following:
- i. Copy of Income Tax and Value Added Tax Clearance Certificates issued by the Board of Inland Revenue, valid as at the date of submission of Proposals.
 - ii. Certificate of Compliance issued in accordance with the National Insurance Act, valid as at the date of submission of Proposals.
7. Bids shall be submitted electronically, in accordance with the instructions provided in the RFP documents. Late submissions will not be accepted. Contractors are strongly advised to ensure that they submit their Bids well in advance of the deadline, to mitigate the risk of their Bids being rejected.
8. Bids delivered in accordance with the instructions in the RFP documents will be opened publicly on the same day, shortly after the submission deadline.
- 9. LATE Bids will not be considered under any circumstances.**
10. The Division does not bind itself to accept the lowest or any Bid.
11. The Division reserves the right to cancel the present notice in its entirety or partially, without defraying any cost incurred by any firm in submitting their Bids.
12. Failure to comply with any of these instructions or submit any mandatory documents will result in bids not being considered.

Administrator
Division of Settlements, Public Utilities and Rural Development.