



**DIVISION OF INFRASTRUCTURE, QUARRIES &  
URBAN DEVELOPMENT**

**SUPPLIER/CONTRACTOR ACKNOWLEDGEMENT FORM**

<b>DOCUMENT REFERENCE (Tick one)</b>	<b>DOCUMENT NUMBER</b>
<b>RFI</b> – Request for Information <input type="checkbox"/> <b>EOI</b> – Expression of Interest <input type="checkbox"/> <b>RFP</b> – Request for Proposals <input type="checkbox"/> <b>RFO</b> – Request for Offer <input type="checkbox"/> <b>RFT</b> - Request for Tender <input type="checkbox"/> <b>RFQ</b> – Request for Quotation <input type="checkbox"/> <b>ITT</b> – Invitation to Tender <input type="checkbox"/>	<b>(DA) - DIVISION ACRONYM (DIQUD)</b> <b>(YR) - YEAR (2022)</b> <b>(DR) - DOCUMENT REFERENCE (EOI or RFP)</b> <b>(DN) - DOCUMENT NUMBER (#4 or 006 Etc)</b>  E.g 1: RFP-DIQUD-2022- 006 E.g 2: EOI DIQUD 2022#4

**Date:** \_\_\_\_\_ **Document Number:** \_\_\_\_\_

**DA – YR – DR- DN**

**ATTENTION: The Administrator**

**DIVISION: Infrastructure, Quarries & Urban Development (DIQUD)**

**Project Name:** \_\_\_\_\_

Dear Sir/ Madam,

Reference is made to your advertisement for the above captioned project/goods/service. (Circle one)

\_\_\_\_\_ acknowledges receipt of the above referenced  
(Company Name)

document number and we intend to express our intent to the Division.

Our company will confirm our interest in providing this good/service to the Division by submitting this Acknowledgement Form to your email address [procurementmanagerdiqud@gmail.com](mailto:procurementmanagerdiqud@gmail.com).

We confirm that our submitted documents will be valid for a period of (Ninety (90) days) from the closing date of this advertisement.

Sincerely,

**Name** \_\_\_\_\_ **Title** \_\_\_\_\_

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**All communications regarding this (DR) \_\_\_\_\_ should be sent to the undersigned who is responsible for our submission.**

**Company Name** \_\_\_\_\_ **Direct Tel No** \_\_\_\_\_

**Personnel Name** \_\_\_\_\_ **Title** \_\_\_\_\_ **Co. Tel. No** \_\_\_\_\_

**Signature** \_\_\_\_\_

**Co. Email Address** \_\_\_\_\_

**Address** \_\_\_\_\_

**Company Stamp Below:**