



## **OFFICE OF THE CHIEF SECRETARY**

### **INVITATION TO PRE-QUALIFY**

**OCS-FDP01-2021**

### **OCS FARMLAND DEVELOPMENT PROGRAM**

The Office of the Chief Secretary (OCS), Tobago House of Assembly (THA) hereby invites all legally registered vendors with the Registrar General to participate in the **OCS Farmland Development Program 2021**.

**The aim of this program is to allow for the development of state owned agricultural estates for occupation and food production by farmers on the island. Additionally, the program seeks to train and develop young farmers in modern agricultural techniques to ensure Tobago's food security now and in the future.**

Duly registered entities including vendors already prequalified with the Procurement Control Office under the category of Land Development **MUST** also apply and meet the following criteria:

- i. Applicants **MUST** be domiciled in the island of Tobago. Proof must be presented that the interested party's business/partnership/company is domiciled (living, residing, operating) on the island of Tobago. Contractor **MUST** present any of the following bill: WASA/T&TEC/ Telephone or other bill in the name of the business/partnership/company.
- ii. Applicants **MUST** be Prequalified with the Procurement Control Office to execute access road, road construction and paving, and general construction and services inclusive of drainage works in the upper 7-digit to 8-digit region.
- iii. Applicants **MUST** provide proof of ownership or access to a functioning quarry capable of producing rotten rock and crusher run in the island of Tobago.
- iv. Applicants **MUST** provide proof of ownership or access to the following minimum pieces of equipment:

- 4no. 5.4 cu. M. dump trucks
- 1no. Motor Grader
- 1no. Spreader
- 1no. 330 Excavator
- 1no. Front End Loader
- 1no. Backhoe
- 1no. 11ton Roller Compactor
- 1no. 3ton Roller Compactor

- v. Applicants **MUST** have experience in road construction, drainage and general construction with a competent labour force.
- vi. Applicants **MUST** have proof of at least five (5) years' experience in land development works in the island of Tobago. Size of lands developed should not be less than three (3) acres. Entities must agree to facilitate a physical site visit if necessary to verify the quality and scope of the development(s) they state they have completed. Completed developments **MUST** be current to within the last five (5) years.
- vii. Applicants **MUST** provide two (2) recommendations from clients for whom works of a similar nature, size and cost were executed successfully within the last five (5) years.
- viii. Applicants **MUST** provide a letter from a recognized financial institution stating specifically and clearly that the interested party actively maintains accounts with the institution in the upper 7-digit category or higher. This must be directly stated in the correspondence.
- ix. Applicants **MUST** provide valid BIR, NIS, VAT compliance certificates
- x. Applicants should provide proof of their ability to acquire permits, statutory compliance certificates and regulatory approvals for developments of a similar nature.

**Interested vendors are asked to download the PQ Form and email same to**

**[paul.duncan@tha.gov.tt](mailto:paul.duncan@tha.gov.tt)**

Interested vendors **MUST** submit their forms with all relevant mandatory documented proof by email or visit the Procurement Control Office no later than **Friday 15<sup>th</sup> October, 2021 at 2:00 pm.**

For more information, contact: Procurement Control Office at **639-3421 Ext. 1021**

**LATE SUBMISSIONS WILL NOT BE ACCEPTED**